

Terrigal Parish Pastoral Council

Parish Pastoral Plan 2002-2004

All items that have a responsibility of 'Parish' are included but not all items may require an immediate action plan. However, all items for 'Parish' should be commented upon.

It may be appropriate that only a subset of these activities is planned for detailed action in the near term. Other activities are not necessarily ignored but may be treated as 'existing approach to be maintained', or are scheduled for further review in the future.

Mission Focus 1: Community Life and Mission

Item No.	Strategy	Achievement Target	Priority Actions and Ongoing Activities	Review Date or Current Status
1	1.1 Parishes review the Diocesan plan to assess what it means for parish life and ministry.	All parishes complete broad discussion on the impact of the plan and skills, resources and involvement required for implementation.	<ul style="list-style-type: none"> • Discuss at Ministries meeting • And Parish Assembly. • Complete discussions and implement the Parish Plan. 	<ul style="list-style-type: none"> • <i>Annually</i> • <i>Annually</i>
<ul style="list-style-type: none"> • 2 	<ul style="list-style-type: none"> • 1.1 • Parishes develop a 3 year draft plan for Bishop's approval. 	<ul style="list-style-type: none"> • A second diocesan workshop held to assist local planning. • All parishes have a plan approved. 	<p style="text-align: center;"><u>OUR PLAN</u></p> <ul style="list-style-type: none"> • Adopt a listening, receptive and responsive attitude towards the community 	<ul style="list-style-type: none"> • <i>Annually</i> • <i>Ongoing</i>

			<ul style="list-style-type: none"> • Have a whole Parish community in view. • Continue to explore the needs, hopes and gifts of the Parish community. • Prayer and reflection on needs, gifts and hopes of the Parish. • Proposing a Pastoral Plan with practical steps and priorities. • Gather Ministries Report and financial needs • Finance Committee create Ministry Budget • Co-ordinate activities of parish organisations. • Foster a sense of belonging in the parish. • Be consultative and evaluative in focus. • Ministries actively recruit young and new members • Create a welcoming atmosphere on the new site • Training and formation opportunities to be published in the newsletter • Ministries to give constructive feedback at ministry meetings • Ministries raise awareness of their existence at Mass. • A list of ministries to be published and available at Church. • Prayer to be central to all Ministry meetings. • Prayer to be incorporated into the Newsletter. • Formation exercises for Council members. - 	<ul style="list-style-type: none"> • <i>Monthly</i> • <i>Annually</i> • <i>Ongoing</i>
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			<p>the Parish Plan.</p> <ul style="list-style-type: none"> • Faith formation opportunities available to adults. • Employment of a Youth Co-ordinator • Youth invited to join ministries • Parish Sacramental program to be further reviewed and developed. • Support and encourage catechists and CCD program in Government schools. • Improve contact of ministries in the Church Bulletin • Council members to speak at Mass informing parish of activities. • Ongoing training of new members of the Council. • Education of the parish on the role of the council. • Advertise ecumenical links in the newsletter • Reflection time at Council meetings • Prayer time at Council meetings lengthened. • Personally be an example to our children and parish members. • Living out our Faith. • An Annual Parish Ministry Meeting • Acting upon outcomes of the Parish Assembly and Ministry meetings • Contacting Ministry Co-ordinators throughout the year. • Establishing new ministries as needed. 	<ul style="list-style-type: none"> • <i>Annually</i> • <i>Ongoing</i> • <i>Annually</i> • <i>Ongoing</i>
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			<ul style="list-style-type: none"> • Act upon ways to reach the marginalized and institutionalized. • Be joyful, welcoming and active within the parish. 	<ul style="list-style-type: none"> • <i>Annually</i> • <i>Ongoing</i> • <i>Ongoing</i> • <i>Monthly</i>
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				<ul style="list-style-type: none">• <i>Ongoing</i> • <i>Annually</i> • <i>Ongoing</i>
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<ul style="list-style-type: none"> • 3 	<ul style="list-style-type: none"> • 1.2 • Work with Christian communities to strengthen Christian evangelisation. 	<ul style="list-style-type: none"> • Programs for joint Christian evangelisation 	<ul style="list-style-type: none"> • Seek opportunities for joint Christian evangelisation. • Advertise ecumenical links in the newsletter • Encourage parishioners to attend ecumenical functions • Live out our Faith with other Christian communities 	<ul style="list-style-type: none"> • <i>June 2005</i> • <i>Ongoing</i>
<ul style="list-style-type: none"> • 4 	<ul style="list-style-type: none"> • 1.2 • Look for opportunities in the local community and its media to bring the Christian message to the issues of the society in which we live. 	<ul style="list-style-type: none"> • Have strategies which can demonstrate action in this area. 	<ul style="list-style-type: none"> • Examine strategies for use in the Parish 	<ul style="list-style-type: none"> • <i>June 2004</i>
<ul style="list-style-type: none"> • 5 	<ul style="list-style-type: none"> • 1.2 • Identify and reach out to Christian people and those with an interest in Christianity and engage them in community life. 	<ul style="list-style-type: none"> • Have established communication networks with non Catholic Christians interested in the church. 	<ul style="list-style-type: none"> • Seek opportunities to establish communication networks with non-Catholic Christians interested in the Church. • Living out our faith within the community • Be joyful, welcoming and active in developing community life. 	<ul style="list-style-type: none"> • <i>June 2004</i> • <i>Ongoing</i> • <i>Ongoing</i>
<ul style="list-style-type: none"> • 6 	<ul style="list-style-type: none"> • 1.3 • Provide courses to educate local people in implementation of Diocesan Liturgical Guidelines. 	<ul style="list-style-type: none"> • Have representatives trained in implementing the guidelines. 	<ul style="list-style-type: none"> • Representatives to attend training sessions. • Finance committee create a Ministry Budget. • Training and formation opportunities to be planned and advertised to the Parish community. • Ongoing training and facilitation for new and existing Parish Council members. 	<ul style="list-style-type: none"> • <i>Annually</i> • <i>By 2003</i> • <i>Ongoing</i>

				<ul style="list-style-type: none"> • <i>July 2002</i>
<ul style="list-style-type: none"> • 7 	<ul style="list-style-type: none"> • 1.3 • Develop Liturgy committees in each parish. 	<ul style="list-style-type: none"> • Liturgy committee established 	<ul style="list-style-type: none"> • Maintain Liturgy Committee and existing structures. • Finance Committee create a ministry Budget. • Improve contact with Liturgy Committee through regular meeting and establish their needs. 	<ul style="list-style-type: none"> • <i>June 2002</i> • <i>Jan 2003</i> • <i>Jan 2003</i>
<ul style="list-style-type: none"> • 8 	<ul style="list-style-type: none"> • 1.4 • Establish a parish pastoral council to work collaboratively with the priest on the basis of an annual parish plan. 	<ul style="list-style-type: none"> • Pastoral council established and working to a parish plan. 	<ul style="list-style-type: none"> • Maintain and promote the Parish Council. • Prayer and Reflection to be a focus of Parish Council meetings • Meetings with all Parish Ministries. • Gather Ministries report and financial needs. • Living out the faith in the Parish. • Being examples to the children of the Parish. • Acting upon outcomes of Ministry meetings and Parish Assembly. • Establishing new ministries. • Facilitating ways to reach the marginalised.. 	<ul style="list-style-type: none"> • <i>Ongoing</i> • <i>June 2002</i> • <i>Bi-annually</i> • <i>Ongoing</i> • <i>Annually</i> • <i>Ongoing</i>

<ul style="list-style-type: none"> 9 	<ul style="list-style-type: none"> 1.4 Parishes to identify leadership needs and plan to meet them over 3 years 	<ul style="list-style-type: none"> Leadership roles identified. Processes available for training leaders 	<ul style="list-style-type: none"> Identify leadership roles in the Parish. Attend Diocesan sponsored leadership programs. Review the Parish Plan. Improve communication with parish ministries. Act upon outcomes of Parish Assembly and Ministry meetings. 	<ul style="list-style-type: none"> June 2003
<ul style="list-style-type: none"> 10 	<ul style="list-style-type: none"> 1.5 Develop joint plans for building stronger communities based on sharing resources 	<ul style="list-style-type: none"> 3 sets of parishes have joint community development plans working. Pilots evaluated and reported upon. 	<ul style="list-style-type: none"> Establish which parishes we develop together. Pilot scheme established Evaluation of Pilot Program 	<ul style="list-style-type: none"> June 2003 June 2005
<ul style="list-style-type: none"> 11 	<ul style="list-style-type: none"> 1.6 Parish identifies community members and those who have an interest in the church and connect those people into the parish information exchange processes 	<ul style="list-style-type: none"> Proactive strategies in place. 	<ul style="list-style-type: none"> Contact Ministry Co-ordinators Development of the Parish newsletter. Creation of a Parish Ministry List. Improved communication processes between parish Ministry groups. 	<ul style="list-style-type: none"> June 200
<ul style="list-style-type: none"> 12 	<ul style="list-style-type: none"> 1.6 Identify active Catholics, inactive Catholics and those who express an interest in the church and maintain a register and database to assist communication and ongoing relationship. 	<ul style="list-style-type: none"> Parish registers in place for Catholics and interested Christians. 20% increase in those on register. 	<ul style="list-style-type: none"> Liaise with parish priest on the creation of a register. Formation of a sub-committee to attend to the register. 	<ul style="list-style-type: none"> June 2003
<ul style="list-style-type: none"> 13 	<ul style="list-style-type: none"> 1.7 Set up programs to survey and identify reasons why people are out of contact. 	<ul style="list-style-type: none"> 3 pilot parishes complete surveys and report to diocese for sharing with other parishes. 	<ul style="list-style-type: none"> Contact neighbouring Parishes to initiate contact. Create a sub-committee to produce a survey instrument. Report findings to diocesan office. 	<ul style="list-style-type: none"> June 2004
<ul style="list-style-type: none"> 14 	<ul style="list-style-type: none"> 1.7 Develop / implement programs to reach out to 	<ul style="list-style-type: none"> 3 pilot parishes have programs. 	<ul style="list-style-type: none"> Ministries actively recruit new members with an emphasis on younger community members. 	<ul style="list-style-type: none"> June 2004

	identified groups and provide forums / events to which they can come.	<ul style="list-style-type: none"> Report. 	<ul style="list-style-type: none"> Create a welcoming atmosphere on our new site. Training and formation opportunities to be provided and advertised to the community. Faith formation opportunities provided for adults . 	
<ul style="list-style-type: none"> 15 	<ul style="list-style-type: none"> 1.8 Priest to take an active part in meeting with ministers of other churches. 	<ul style="list-style-type: none"> Ecumenical Commission to report annually on activities across the diocese. 	<ul style="list-style-type: none"> Maintain existing practices 	<ul style="list-style-type: none"> <i>Ongoing</i>
<ul style="list-style-type: none"> 16 	<ul style="list-style-type: none"> 1.8 Parishes to form joint committees with other Christian communities to bring the communities closer together and to plan Christian outreach in the community. 	<ul style="list-style-type: none"> Parishes to have joint activities. Parish to have joint committees 	<ul style="list-style-type: none"> Joint activities established 	<ul style="list-style-type: none"> <i>Dec 2003</i>
<ul style="list-style-type: none"> 17 	<ul style="list-style-type: none"> 1.8 Diocese to investigate the concept of 'covenant' between Christian communities. 	<ul style="list-style-type: none"> 3 parishes covenanted 	<ul style="list-style-type: none"> Maintain existing practices 	<ul style="list-style-type: none"> <i>Ongoing</i>
<ul style="list-style-type: none"> 18 	<ul style="list-style-type: none"> 1.8 Diocese to establish a working group to support partners in interfaith marriages 	<ul style="list-style-type: none"> Working group to report. 	<ul style="list-style-type: none"> Establish working group 	<ul style="list-style-type: none"> <i>Dec 2003</i>
<ul style="list-style-type: none"> 19 	<ul style="list-style-type: none"> 1.9 Seek joint plans from Parish and school involving parents in catechesis and faith development of the youth and young people. 	<ul style="list-style-type: none"> CSO to provide implementation plan Parish/schools have a joint plan 	<ul style="list-style-type: none"> Offer regular Adult Faith development opportunities. Ministries actively recruit young members. Development and support of the Parish Youth Group. Support and review the Parish Sacramental program. Support and encourage catechists and the CCD program in government schools. Integrate school and parish strategic plans. 	<ul style="list-style-type: none"> <i>Ongoing</i>

				<ul style="list-style-type: none"> • Dec 2002
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• Mission Focus 2: Catholic Education and Personal Faith Development

• Item No.	• Strategy	• Achievement Target	• Priority Actions and Ongoing Activities	• Review Date or Current Status
• 20	<ul style="list-style-type: none"> • 2.3 • Establish joint training programs with Christian Communities to promote understanding and joint work on missionary activities 	<ul style="list-style-type: none"> • All parish ecumenical representatives complete Diocesan course. 	<ul style="list-style-type: none"> • Attend ecumenical courses.. • Maintain existing practices 	<ul style="list-style-type: none"> • Dec 2003

• 21	<ul style="list-style-type: none"> • 2.4 • Develop joint parish / school plans to address key issues of community faith and development 	<ul style="list-style-type: none"> • All parishes and schools to have a joint plan. 	<ul style="list-style-type: none"> • Integrate school and parish strategic plans. • Adult Faith formation programs for parish and school community members. • Youth encouraged to join ministries. • Support and encourage the CCD program. 	<ul style="list-style-type: none"> • <i>Dec 2002</i> <p><i>Ongoing</i></p>
• 22	<ul style="list-style-type: none"> • 2.6 • Involve parents directly in the Sacramental programs in all schools 	<ul style="list-style-type: none"> • Parent programs in place 	<ul style="list-style-type: none"> • Review of programs • Parent programs introduced 	<ul style="list-style-type: none"> • <i>June 2002</i> • <i>June 2004</i>
• 23	<ul style="list-style-type: none"> • 2.7 • Involve parents actively in their children's faith development by offering programs through Catholic schools. 	<ul style="list-style-type: none"> • Programs available in schools 	<ul style="list-style-type: none"> • Joint parish/school programs to be developed. • Adult Faith formation programs established. • Parental involvement in the Parish Sacramental Program. • Promotion of the Youth group. • Promotion of Youth Ministry in schools. 	<ul style="list-style-type: none"> • <i>Dec 2002</i>

• Mission Focus 3: Service and Social Justice

• Item No.	• Strategy	• Achievement Target	• Priority Actions and Ongoing Activities	• Review Date Or Current Status
• 24	• 3.2		• Establish social justice representative	• <i>June 2004</i>

	<ul style="list-style-type: none"> Develop a person / group in each parish to work in the area of social justice. 	/ group in all parishes	<ul style="list-style-type: none"> Create role description. 	
<ul style="list-style-type: none"> 25 	<ul style="list-style-type: none"> 3.3 Identify a skilled and motivated person in each parish to coordinate activities in identified special areas. 	<ul style="list-style-type: none"> Persons appointed in each parish 	<ul style="list-style-type: none"> Identify person Create role description 	<ul style="list-style-type: none"> June 2004
<ul style="list-style-type: none"> 26 	<ul style="list-style-type: none"> 3.3 Engage each parish in identifying its response to needs of groups living in the area 	<ul style="list-style-type: none"> Plan in place in both parishes 	<ul style="list-style-type: none"> Attend Diocesan forum. Support Diocesan agencies such as Centacare 	<ul style="list-style-type: none"> June 2004

• Mission Focus 4: Diocesan Leadership and Community Support

<ul style="list-style-type: none"> Item No. 	<ul style="list-style-type: none"> Strategy 	<ul style="list-style-type: none"> Achievement Target 	<ul style="list-style-type: none"> Priority Actions and Ongoing Activities 	<ul style="list-style-type: none"> Review Date
<ul style="list-style-type: none"> 27 	<ul style="list-style-type: none"> 4.16 Progressively introduce a youth minister, or shared youth minister in parishes 	<ul style="list-style-type: none"> Youth minister or shared youth minister in place 	<ul style="list-style-type: none"> Employ a Youth Minister Encourage and foster parental participation in Youth group activities. Youth invited to join parish Ministries. Attendance at social justice forum. Attendance at Youth Festival. Parish Sacramental program reviewed and developed. Support work of CCD in Parish life. 	<ul style="list-style-type: none"> Annually Ongoing

				<ul style="list-style-type: none"> • Annually • Ongoing
<ul style="list-style-type: none"> • 28 	<ul style="list-style-type: none"> • 4.16 • Develop a network of activities for young people throughout the diocese 	<ul style="list-style-type: none"> • Activities on the diocese internet site and reviewed annually 	<ul style="list-style-type: none"> • Work with other parishes to develop youth activities. • Youth Ministers to liase regarding youth programs and opportunities. • Maintain existing practices. 	<ul style="list-style-type: none"> • Annually • Ongoing
<ul style="list-style-type: none"> • 29 	<ul style="list-style-type: none"> • 4.16 • Celebration of liturgies directed to young people 	<ul style="list-style-type: none"> • Youth liturgies celebrated regularly throughout the diocese 	<ul style="list-style-type: none"> • Promote attendance at Youth liturgies in parish and in the diocese. • Sponsor attendance at Youth development programs. • Sponsor opportunities to host Youth liturgy in the Parish. 	<ul style="list-style-type: none"> • Ongoing