

**DIOCESE OF BROKEN BAY**  
**Parish Internship Program**  
**Requirements and Conditions**



The Diocese of Broken Bay will fund the pilgrimage cost of any registered member of the Parish Internship Program that completes the requirements of the program.

**The requirements of the Parish Internship Program include:**

1. An intern must be available to travel to WYD 2011 in Madrid Spain in August 2011.
  - 1.1. Interns that are not able to travel to WYD Madrid Spain in August 2011 will not receive financial compensation for hours served.
2. Completion of 400 hours of volunteer service in a nominated ministry approved by the Internship Review Committee.
3. The 400 hours will be broken into four periods of 100 hours in six months.
  - 3.1. Each intern is required to complete their 100 hours within the allocated period to move into the next phase of the program.
  - 3.2. An intern that is not up to date with their service hours at the end of the six month period may be withdrawn from the program by the Internship Review Committee.
  - 3.3. Extra service hours can not be carried over into the next period without approval from the Internship review committee.
4. Each intern should have their log book signed by the Parish Priest or his nominated representative at the end of each month.
5. The intern should adhere to the code of conduct for parish interns.
6. The parish intern is required to attend meetings and functions at the request of the Diocese, failure to do so without permission from the Internship Review committee may lead to withdrawal from the program.

**Pilgrimage costs covered by the Diocese of Broken Bay include:**

7. Airfares to and from the pilgrimage location
8. Transfer costs from places of accommodation
9. Accommodation during the pilgrimage period
  - 9.1. Accommodation during WYD week is allocated by the WYD11 organising committee, not the Diocese of Broken Bay.
10. Registration costs for the WYD week in Madrid Spain;
  - 10.1. food and public transport costs may be covered during WYD week whilst in Madrid Spain.

**Pilgrimage costs not covered by the Diocese are:**

11. Food and beverage during the pilgrimage period
12. Public transport costs not covered by the WYD registration package.
13. Travel insurance
  - 13.1. Lost or stolen property is the responsibility of the Intern.
14. Tourist activity that a pilgrim may engage in whilst in a location on the pilgrimage.
15. If an intern wishes to change their travel arrangements prior to the pilgrimage or post pilgrimage, these costs are not covered.
  - 15.1. Every Intern is expected to attend the full pilgrimage and must seek written permission of exception from the Internship Review Committee.
  - 15.2. The Diocese will not cover any administrative costs charged by the travel agent if a pilgrim wishes to extend their pilgrimage.